

S&W

T R A I N I N G

Team Training

SPRACHEN & WIRTSCHAFT GMBH

# TEAM TRAINING

Our innovative group courses within the program

## **GERMAN & GERMANY FOR INTERNATIONAL EXECUTIVES**

offer our participants the following advantages:

- Our clients will receive the quality and service that is the hallmark of S&W at a favorable group rate.
- Contents and method of a group class are determined by S&W's successful concept of integrating language, business and culture within one course to the participants advantage.
- A special incentive is the chance to interact with other interesting „global players“.
- You can combine group lessons in the morning with individual lessons in the afternoon.

## **THE TARGET GROUP**

You are a communicative personality, interested in discussions and open-minded towards the attitudes and expectations of others. You enjoy the dynamic atmosphere within a team.

You are willing to invest in the group and expect a rate of success in German that will enhance your interaction in your German speaking environment.

## **THE CLASSES**

From the following titles you can choose the course which most closely meets your expectations and interests:

- **GENERAL COMMUNICATION**
- **BUSINESS COMMUNICATION I**
- **BUSINESS COMMUNICATION II**

## **THE COURSE OUTLINE**

A course week consists of 25 class units of 45 minutes each. These units are spread over 5 mornings with 5 units each.

The afternoons leave you time for revision or preparation – for instance at our self-study computer terminal. You can also take additional private classes suited to your needs.

In this case you combine the interactive dynamics of a group experience with the advantages of a customized training fitted to your individual needs.

There are no regular classes on weekends, however, you can book extra lessons on Saturdays and Sundays if you wish. (Please refer to our supplement € for weekend classes).

If you want to plan something for the weekend, we are happy to be of assistance – or we offer you outings in the company of members of S&W's Team.

## **GENERAL COMMUNICATION**

S&W's group classic helps you overcome communicative barriers and motivates you to talk.

### **SERVICE:**

2 weeks with 50 units on 10 course days

### **TARGET GROUP:**

Participants with prior knowledge at advanced beginner level

### **COURSE AIM:**

To apply vocabulary, grammatical structure and cultural knowledge in successful communication

### **COURSE CONTENT:**

Grammar and structure / social contacts / exchanging ideas / eliciting and giving information / interacting in your everyday environment

## **BUSINESS COMMUNICATION I**

This is a group course for highly motivated participants who want to apply the vocabulary and grammatical structures they have learned in business-related communication.

### **SERVICE:**

2 weeks with 50 units on 10 course days

### **TARGET GROUP:**

Participants with prior knowledge at advanced beginner level

**COURSE AIM:**

To strengthen your communicative abilities in everyday business life, to overcome language barriers

**COURSE CONTENT:**

Grammar and structure / discussions / telephoning / acting and reacting / simulating real situations

**BUSINESS COMMUNICATION II**

This is the ideal group for all those who already speak German at work and would like to reach a higher level of confidence and proficiency.

**SERVICE:**

2 weeks with 50 units on 10 course days

**TARGET GROUP:**

Advanced learners of German

**COURSE AIM:**

To strengthen existing linguistic ability so that the client may play a more active part in working life

**COURSE CONTENT:**

Grammar and structure / reading comprehension and understanding of texts / telephoning / presentations / negotiations / talking to customers and colleagues / taking part in or chairing meetings / aspects of the German economy

**OPTIONAL SERVICES**

Please refer to our price list for the rates for Extra Private Lessons.

You will receive tips for weekend activities upon arrival.

**CONDITIONS OF RESERVATION**

We can guarantee you a first-class service as well as professional competence – unfortunately, however, we cannot guarantee that a planned group course can take place.

If the necessary number of participants cannot be reached or registered participants have to cancel at short notice, you have the following alternatives:

- The course does not take place – if you have already paid the fee, you will receive a full refund.
- The course takes place as a partner course with two participants at a different price.
- You decide on individual training and determine the number of units.

**CONDITIONS OF PARTICIPATION**

How can we establish that course participants have similar levels of linguistic ability? After you have filled out our needs analysis form, we compare it with the information provided by other candidates. If we are not sure about something, we will call you in order to clarify which level you are at and what your goals for the course are.

Nonetheless, it is always the case that participants all bring differing levels of qualification into a course, be it in terms of linguistic or communicative competence or due to individual styles of learning. This is something that one has to expect when participating in a group course.

**PRICES**

Please refer to our supplement €.

S&W

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